



# UNIVERSAL DRIVING EDUCATION POLICY SHEET

[www.udsonline.ca](http://www.udsonline.ca)

Burlington 905-333-3899

Hamilton 905-574-8210

## ABOUT US...

- A family run business operating since 1984
- We have 10 instructors both male and female
- We offer pick-up and drop off at home, school or work
- Burlington Post Readers choice award 2008,09,10,11,12,13,14

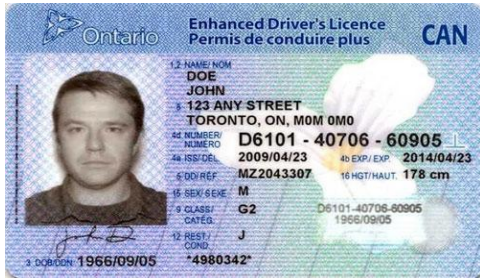
*Our concern is for traffic safety through improved methods in Driver Education*

## IN-CAR LESSONS

Each student will be provided with an instructor's business card. This card is to be kept with your licence at all times and presented with your licence upon entering the vehicle for lessons. Lessons will be arranged between the student and the instructor. **If you are unable to make it to your in-car lesson, you must call your instructor 24 hours in advance. If you fail to contact your instructor within the 24-hour period, you will be charged an additional \$40.00 that must be paid before the next lesson in the car.**

**PRACTICE** In-car lessons are opportunities to acquire skills, strategies and know how. It is your responsibility as a student to reinforce what you have learned in car, by practicing.

**G1 LICENCE** Each student must provide the in-class teacher with **1 copy, front and back** of their Licence. This is a requirement of the Ministry of Transportation.



Certificates will not be issued until this is completed.

If the student does not yet have their G1 Licence when starting the course, they must have one within 8 weeks of completing the in-class portion of their course. Please **allow 2 weeks** after submission of copies of Licence for your in-car instructor to contact you.

**CHANGE OF ADDRESS** If you have moved, you must provide copies of a new licence showing the new address. Please notify your in-car instructor or the office immediately.



## COMPLETING THE COURSE



Students must obtain a 70% average in the classroom and 80% in the car. 100% attendance is required in the 20 hours in-class sessions and the 10 hours behind the wheel instruction as well as completing the 10 hour Student Workbook. It is the student's responsibility to make up any missed classes. **There will be no refunds on monies paid if the student is not completed within 12 months. The course must be started again from the beginning (MTO regulation) at the student's expense.**